



# LIMURU DAIRY FARMERS CO-OPERATIVE SOCIETY LTD.

MAZIWA HOUSE, 4<sup>TH</sup> FLOOR  
P.O. Box 8-00217, LIMURU

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*www.limurudairy.co.ke*

## **PREQUALIFICATION OF SUPPLIERS FOR SUPPLY OF GOODS AND PROVISION OF SERVICES FOR THE YEAR 2024-2025**

**TENDER NO. ....**

**CATEGORY APPLIED FOR.....**

**CLOSING/OPENING DATE 18<sup>th</sup> MARCH 2024 AT 11.00 A.M**

**Invitation to tender**

### **PRE-QUALIFICATION OF SUPPLIERS FOR GOODS, WORKS AND SERVICES FOR THE YEAR 2024-2025**

Limuru dairy cooperative society ltd invites applications from interested firms (including current suppliers) for prequalification for the supply of goods, works and services to the organization for the year 2024 -2025 as follows:

1. Tender No. LDFCS 01/2024 Supply of Animal Feeds Raw Materials: Maize germ, wheat bran, Wheat pollard, Cotton seed cake, Sunflower seed cake, Molasses and Off color maize.
2. Tender No. LDFCS 02/2024 Supply of Animal Feeds Additives: Dairy premix, Toxin binder, Stock Feed Lime, Yeast and DCP.
3. Tender No. LDFCS 03/2024 Supply of Staff uniform and PPES e.g. Safety shoes, Hairnets, Gumboots, Dustcoats etc.
4. Tender No. LDFCS 04/20204 Supply of Printed and office Stationery E.g. Payment voucher, Official receipt books, petty cash voucher, credit sales journal etc.
5. Tender No. LDFCS 05/2024 Supply of general office stationery
6. Tender No. LDFCS 06/2024 Supply of Animals Supplements and Calf pellets/Pencils.
7. Tender No. LDFCS 07/2024 Supply of vet Drugs

8. Tender No. LDFCS 08/2024 Supply of A.I Semen (Local and Imported)
9. Tender No. LDFCS 09/2024 Supply of Liquid Nitrogen
10. Tender No. LDFCS 10/2024 Supply of Sanitary Services
11. Tender No. LDFCS 11/2024 Supply of cleaning Chemicals i.e. lye and Nitric acid and chemicals for making liquid detergent.
12. Tender NO. LDFCS 12/2024 Supply of Yoghurt Cups, Generic and Customized Foils, Yoghurt and LaLa production ingredients and packaging materials.
13. Tender No. LDFCS 13/2024 Supply of Ammonia and Argon Gas
14. Tender No. LDFCS 14/2024 Services of machine maintenance (i.e. Generators, cooler and boiler)
15. Tender No. LDFCS 15/20204 Supply of Vehicle tyres
16. Tender No. LDFCS 16/2024 Supply of Laboratory Supplies and Consumables (i.e. Ethanol and Distilled water hydrogen peroxide)
17. Tender No. LDFCS 17/2024 Supply of Airtime cards
18. Tender No. LDFCS 18/2024 Supply of Aluminum Milk Cans, Buckets and scoops
19. Tender No. LDFCS 19/2024 Supply of branded gunny bags
20. Tender No. LDFCS 20/2024 Supply of office Furniture and equipments
21. Tender No. LDFCS 21/2024 Supply of petrol, diesel, lubricants and cooking gas
22. Tender No. LDFCS 22/2024 Supply of plastic Seals.
23. Tender No. LDFCS 23/2024 Supply of Computers and accessories
24. Tender No. LDFCS 24/2024 Supply of digital weighing scales, POSs and maintenance.
25. Tender No. LDFCS 25/2024 Supply of Internet and cloud backup services
26. Tender No. LDFCS 26/2024 Supply of Cyber Security Services
27. Tender NO. LDFCS 27/2024 Supply of Photocopier Services
28. Tender NO. LDFCS 28/2024 Provision of security guards Services
29. Tender NO. LDFCS 29/2024 Supply and provision of Motor Vehicle Spare Parts, servicing, maintenance and repair of motor vehicles and motorcycles
30. Tender NO. LDFCS 30/2024 Provision of vehicle Tracking Services
31. Tender NO. LDFCS 31/2024 Supply of electrical materials and repair services
32. Tender NO. LDFCS 32/2024 Supply, installation and maintenance of power generators and refrigeration equipment
33. Tender NO. LDFCS 33/2024 Supply and provision of Milk Processing Machinery, Spare Parts, servicing, maintenance and repair.
34. Tender NO. LDFCS 34/2024 Supply and Provision of Boilers, Spare Parts, Servicing, Repair and Maintenance
35. Tender NO. LDFCS 35/2024 Provision of Branding and Signage services
36. Tender NO. LDFCS 36/2024 Provision of transport/haulage services
37. Tender NO. LDFCS 37/2024 Provision of Comprehensive Insurance Services
38. Tender NO. LDFCS 38/2024 Provision of Fumigation and Pest control.
39. Tender NO. LDFCS 39/2024 Provision of Audit, Occupational Health, Safety and Firefighting

40. Tender NO. LDFCS 40/2024 Supply and delivery of Building materials, Paints, and Plumbing
41. Tender NO. LDFCS 41/2024 Renovation, Repair and Maintenance of Buildings
42. Tender NO. LDFCS 42/2024 Supply of Human Food Stuffs i.e Maize Flour, Wheat Flour, Cooking Oil and Sugar.
43. Tender NO. LDFCS 43/2024 Supply of Firewood and biomass briquettes
44. Tender NO. LDFCS 44/2024 Supply of Argon and Ammonia Gas
45. Tender No. LDFCS 45/2024 Provision of Motor vehicle garage services

A non-refundable fee of Kenya Shillings One Thousand (Kes 1,000/=) per category is payable. Payment should be made using **TILL 141964 NB: Payment Receipt should be attached when submitting the tender**

The price quoted must be valid for 3 months and price adjustment should be communicated to the office promptly.

Pre-qualification documents with detailed information and instructions can be obtained from the website: [www.limurufresh.co.ke](http://www.limurufresh.co.ke) Completed forms in sealed envelopes clearly quoting the category number and description of the tender being applied for to be deposited in the tender box addressed to

**Manager**

**LIMURU DAIRY COOPERATIVE SOCIETY LIMITED**

**4<sup>th</sup> Floor, P.O. Box LIMURU**

**on or before 18<sup>th</sup> March 2024.**

## PRELIMINARY INFORMATION

Name/Business Name \_\_\_\_\_  
Postal Address \_\_\_\_\_  
Physical Location \_\_\_\_\_  
Tel \_\_\_\_\_  
E-mail \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Date Submitted: \_\_\_\_\_

## GENERAL INSTRUCTIONS

- 1) Carefully read the instructions before completing the form, note that Submission of false information will lead to automatic disqualification.
- 2) Submission of tenders: The application for registration should be submitted in sealed envelopes properly labelled with the **category name** as applied for and the **tender number**
- 3) Bidders are encouraged to apply within the lines of their registered business.
- 4) The application document should be signed by the authorized representative of the organization under company seal/ stamp and submitted with relevant supporting documents such as company profile, relevant licenses, references, certificates, and any other information that the applicant wish to be considered.
- 5) It is a condition that participants **MUST** have complied with all statutory requirements in regard to registration for VAT.
- 6) Firms/ entities should prove that they have successfully supplied or delivered similar services /works to relevant institutions.
- 7) All participants **MUST** give a detailed company profile, detailing what they do and demonstrating their experience.

## SECTION 1: INVITATION TO PREQUALIFICATION OF SUPPLIERS

- 1.1 Limuru Dairy Farmers Cooperative society invites prequalification for the period 2024 and 2025.
- 1.2 All current Pre-qualified suppliers are required to re-apply afresh.
- 1.3 To be eligible, the candidate **MUST** prove that they qualify to participate by providing copies of the following **MANDATORY** documents: -
  - a) Certificate of Business registration or Incorporation.
  - b) Valid Tax Compliance certificate
  - c) Business permit and CR 12
  - d) Provide at least three (3) reference letters from your current clients

- e) Submission of professional bodies certificates, manufacturer authorization-seller certificates and any other relevant certificates as requested on the specific requirements.
- f) For other professional services, provide necessary professional licences

Completed documents must be delivered in a plain sealed envelope clearly marked "**NAME AND CATEGORY BEING APPLIED FOR**" on top of the sealed envelope and addressed to: -

**The Manager**  
**Limuru Dairy Framers Cooperative Society**  
**P.O. Box 8 Limuru**  
**Nairobi-Kenya.**

**Tel No: 020-2010611/0713833814**

and be deposited in the Tender Box located at Maziwa House 4<sup>th</sup> Floor so as to be received on **18<sup>th</sup> March 2024 11.00AM**

**Late bids will not be accepted.**

Applications will be opened immediately in the presence of the applicants' representatives who choose to attend on the same date and time at Maziwa House Board Room 4<sup>th</sup> floor.